**HEYBRIDGE BASIN PARISH COUNCIL**

**To the members of Heybridge Basin Parish Council**

The public and Press are invited, and all Councillors are summoned, to attend the forthcoming **Parish Council Meeting** of Heybridge Basin Parish Council. The meeting will be held at **The Lock Tea room Basin Road, Heybridge Basin, CM9 4RS on Tuesday 23rd April 2024 at 07:30pm,** to transact the following business:

**Recording of meetings**

Please note, the Council may be recording any part of this meeting held in open session. Members of the public attending the meeting with a view of speaking are deemed to be giving permission to be included in the recording.

Signed: Gemma Lake Date: 18th April 2024

Clerk to Heybridge Basin Parish Council.

**AGENDA**

1. **Chair’s Welcome.**

1. **To note apologies for absence.**
2. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**

*Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting.*

1. **To sign as a correct record the minutes of the full council meeting held on 12th March 2024.**
2. **To sign as a correct record the minutes of the extraordinary meeting held on 3rd April 2024.**
3. **To receive a report from the District and County Councillors for the area on any matters of interest.**
4. **Finance.**
5. To approve
6. Payment requests for March/April 2024 *(schedule to be circulated).*
7. Receipts for March/April 2024 *(schedule to be circulated).*

1. **Planning Applications**
2. To consider any planning applications received after the publication of the agenda and to agree the action to be taken (*applications to be circulated).*

**24/00183/FUL – Leanna House, Lock Hill** – Part demolition existing workshop; two storey side extension, raising of roof and conversion to residential dwelling with ground floor garage below. – To clarify the previous resolution and agree any action to be taken.

1. **Daisy Meadow Car Park (DMCP)**
	1. To receive an update from the Working Group and agree any action to be taken.
	2. To review the planting plan proposal from Cllr Hobden and agree any action to be taken.
2. **Turning Post**
	1. To review the Turning Post Policy and documentation from Essex Waterways and agree any action to be taken.
3. **Goal Posts/Basketball hoops**
	1. To receive an update from the Clerk and agree any action to be taken.
4. **Clerks Report**
	1. CiLCA
	2. VDS Survey
	3. Audits
5. **Correspondence**
6. To note correspondence received and any actions to be taken.

Clerk Contact details: clerk@heybridgebasinpc.org.uk

Website: [www.heybridgebasinpc.org.uk](http://www.heybridgebasinpc.org.uk)